

ACTION NOTE - 2008/09 Quarter 1 CORPORATE PERFORMANCE REVIEW TEAM MEETING

SERVICE AREA: FINANCIAL MONITORING – ALL SERVICES

DATE: 15 AUGUST 2008

PRESENT: COUNCILLOR S CHARLES, ROGER MUCKLE, NADINE MUSCHAMP, RICHARD TULEJ

| NO | AGREED ACTION | RESPONSIBILITY | PROGRESS |
|-----------|---|-----------------------|-----------------|
| 1 | Review of printing / copying equipment being undertaken. Request information when available. | JA | |
| 2 | Report back on bank charges position. | NM | |
| 3 | CC(D)S report back on if water charges can be reduced in line with budget. | MD | |
| 4 | Schedule of requirement for Display Energy Certificates and Performance Energy Certificates. | GC | |
| 5 | Impact from variance analysis to be included in next review of medium term financial strategy (MTFS). | NM | |

RCM/JEB/15 August 2008